

Ophthalmology Vocational Registrar
Application Process
2009

This application process is for Vocational Ophthalmic Registrar positions in Auckland, Hamilton, Wellington, Christchurch and Dunedin, commencing December 2008 (except Wellington, starting early 2009).

ALL applications must be made to Gerrad Brimble, at
gerradb@arrmos.co.nz

Gerrad will send you (on or after 20 May 2008)

1. a standardised CV form
2. a standardised referee form

Fill in and return the standardised CV and email it back to Gerrad.

ONLY ELECTRONIC DOCUMENTS WILL BE ACCEPTED.

Please note that you are responsible for distributing the referee forms to your referees. Your referees should return the completed forms directly to Gerrad. ALL completed forms (CV and references) should be returned to Gerrad by

5pm 27 June 2008

The selection panel aims to complete short-listing of candidates for interview by 25 July, 2008.

The interviews of short-listed candidates will be held on 25 August, in Wellington, New Zealand.

NZ will participate in "N.O.M.P" (National Ophthalmic Matching Program) run by RANZCO. Results will be available on Monday 8 September.

NOTES

- This process only applies to vocational training posts - if you wish to apply for a non-vocational post instead of or as well, you must apply to each District Health Board in the usual way.
- Forms will only be distributed and accepted electronically. This applies to CVs and referees reports
- All forms should be filled out in fonts of 8pt or greater
- No deviation from the standardised forms will be accepted - in particular referees must restrict themselves to the available space. This is to ensure that all applicants have an equal opportunity to state their case. Sections in the CV form can obviously be expanded as necessary to document your work experience etc.
- Referee checks will be made in two stages. In the first stage, the applicant is responsible for sending the supplied reference forms to three referees. The referees must send these directly to Gerrard. The second reference check for shortlisted candidates will be a phone check of one or more of your past supervisors. These may or may not be the people that have filled out your initial references.
- ALL applications must be made through the above channels - this is to ensure that no applications are overlooked
- ALL applicants must have a valid Behavioural Capabilities Assessment (BCA) on file with RANZCO. All applicants must have already registered with

RANZCO their intention to apply for vocational posts this year.

- Further details will be distributed to short-listed candidates on or after 25 July.
- To simplify the application process and reduce un-necessary duplication of paperwork we plane to ask the successful applicants only to apply to the relevant DHB after the selection process is complete (ie on/after 8 September). At the moment you do not need to apply directly to any individual DHB. You will be notified if this changes.
- If you have any questions, please direct them to Gerrad at the above address, or to me at

sloanbh@wave.co.nz

BHS 18/5/08