

Minutes for CDHB Consumer Council Meeting

Tuesday 28 October 2008 1100 – 1300

Hakaterere/ Rakaia Rooms - Level 3

Princess Margaret Hospital

“Nothing about us, without us”

Attendees	Margaret Bates, Richard Davison, Seulata Fui-Moagutuuli, Keith Gibb (chair), Jackie Girvan, David Lamb, Gythlian Loveday, Elizabeth Miller, Beth Nobes, Donald Pettitt, Robyn Rainey, Jill Waldron, Gloria Weeks
Secretariat	Nigel Millar, Felicity Woodham
Visitors	Alexandra Gilbert (support person for Robyn Rainey)
1. Apologies	Nigel Miller, Seulata Fui-Moagutuuli, Gloria Weeks, Renee Sides, Richard Davison, Donald Pettitt, Jackie Girvan
2. Absent	
3. Welcome	
4. Minutes and Actions from meeting held 29 September 2008	
Carried over	<ul style="list-style-type: none"> ▪ Nomination process to be established for an Asian person, using the Asian Network through Partnership Health ▪ Richard to ascertain disability representation on CPHAC/DSAC – at the next meeting
5. Correspondence	Await response form the Clinical Board, regarding complaints process
6. Transition to Canterbury DHB Consumer Council	<p>Board Resolution – To transition the HSP Consumer Council to CDHB Consumer Council, with the following changes to the Terms of Reference:</p> <p>Terms of Reference – take out the 3 bullet points that begin with “Promote” on page 4 of 9</p> <p>Amend page 2 of 9 – “That a formal report be made to the CEO to go to the Board twice yearly”.</p>
7. Advocacy Service Pauline Armstrong	<p>Power point attached.</p> <p>Pauline discussed the role and function of the Advocacy Services and how it linked with the Health and Disability Commissioner.</p> <p>Focussed on the H&DC Patient Rights.</p>
8. Reports End of Life – Jill	<p>Engagement and feedback from community important</p> <p>Living wills and advanced directives not well understood. Places to look for information include Public Trust, Community Law, NZMA website.</p> <p>Advanced directives work well in Mental Health and intellectual disabilities, although there is an outdated perception that next of kin have power of attorney.</p>
Quality and Patient Safety - Liz	<p>Reminder of Quality and Innovation Awards, 11 Nov.</p> <p>H&DC Act is up for review.</p> <p>Focus on “how clean are your hands”</p>
9. Conflict of Interest	Primarily refers to a financial interest and could be based around

<p>Greg Brogden</p>	<p>influence, where an individual could benefit in some way, shape or form.</p> <p>Can occur with a transaction, decision making, contract management where an individual has an interest outside the council.</p> <p>Follow the three “D’s” in a transparent and proper process, record in minutes which are public:</p> <ul style="list-style-type: none"> ▪ Disclose ▪ Discuss – among the council, group decision and document ▪ Distance – non-participation <p>Keep it simple and practical.</p> <p>Use of confidential information is covered by CDHB’s policy and procedures</p>
<p>10. Other Business</p>	<p>Keith reported back on his meeting with Dr Nigel Millar. Nigel is satisfied with the progress of the council and the way it is integrating with managers/administrators. Would like to see greater association with clinicians and the Executive Management Team. The council is an autonomous team that can co-opt others as required.</p> <p>Acknowledged Gordon’s vision for consumer participation and the evolution of the consumer council.</p> <p>Action – letter to Gordon on his retirement, in appreciation of his tireless effort and contribution to the health of Canterbury people.</p> <p>Gythlian and Robyn attended WOW, where women with disabilities presented what they have achieved. Both indicated that the evening was an inspiration.</p>
<p>10. Next meeting:</p>	<p>Monday 08 December 1130 to 1330 (note: light refreshments will be available at 1115)</p>