

**Minutes for CDHB Consumer Council Meeting**

Monday 31 August 2009, 1130 – 1330

**Hakatere/Rakaia Rooms - Level 3**

**Princess Margaret Hospital**

***“Nothing about us, without us”***

<b>Invitees</b>	Maureen Arthurs, Margaret Bates, Richard Davison, Seulata Fui-Moagutuuli, Keith Gibb (chair), Jackie Girvan, Marian Hussen, David Lamb, Gythlian Loveday, Elizabeth Miller, Beth Nobes, Donald Pettitt, Robyn Rainey, Renee Sides, Jill Waldron, Gloria Weeks
<b>Secretariat</b>	Nigel Millar, Felicity Woodham
<b>Visitors</b>	
<b>1. Apologies</b>	Robyn Rainey, Elizabeth Miller; Renee Sides; Seulata Fui-Moagutuuli; Jackie Girvan; Marian Hussen; Maureen Arthurs;
<b>2. Absent</b>	Richard Davison
<b>3. Welcome</b>	Welcome back – Margaret
<p>The Council acknowledged and were saddened to hear of David Lamb’s death on Thursday 27 August after a short illness and time in Christchurch Hospital.</p> <p>The quorum was not met, meeting continued with actions to be agreed to before implementation.</p>	
<b>4. Minutes and Actions</b>	
	<ul style="list-style-type: none"> <li>▪ Minutes taken as a true record</li> <li>▪ Influenza uptake – to discuss with Occupational Safety and Health and Communications at Sept 28 meeting</li> <li>▪ Profiles (Gythlian and David) forwarded to the Clinical Board</li> <li>▪ End of Life final draft report to be circulated to the Consumer Council</li> </ul> <p>Previous meetings – waiting updates:</p> <ul style="list-style-type: none"> <li>▪ Mental Health Leadership Group (BN)</li> <li>▪ Consumer involvement complaints process (FW)</li> </ul>
<b>5. Correspondence</b>	<ul style="list-style-type: none"> <li>▪ Response received from David Kerr. To reply discussing conversation between Keith and Bruce Penny; invite for another update to the Council <b>Action</b></li> <li>▪ Response to Garry Bell - noted</li> <li>▪ Email – “At its meeting held yesterday, the Clinical Board approved the nominations of Gythlian Loveday and David Lamb to the Consumer Council.” Carol Kingsland</li> <li>▪ Pam Shanks – email to discuss Robyn’s continued leave from Council. Respond, requesting a temporary replacement <b>Action</b></li> <li>▪ Philip Lamb – email to notify Council of David’s death. Letter to be sent to family from the Council. <b>Action</b></li> <li>▪ Lisa Tumahai – P&amp;F, email to notify acceptance of Lee Lawrence to the Medication Review Evaluation Panel (nominated by Beth Nobes)</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Jo Starr – email request for consumer participation in Xcelr8 Plus programme, 5 October, 0945-1100. Keith, Jill, Donald, Gythlian, Beth all expressed interest. Felicity to respond <b>Action</b></li> </ul>
<b>6. Visions</b>	
<b>7. Reports</b> <b>CPHAC/DSAC</b> <b>End of Life</b> <b>Quality &amp; Patient Safety</b> <b>Polypharmacy</b>	<p>No report available</p> <p>End of Life draft report received, Jill to receive feedback by 1200 Thursday 3 September, prior to meeting at 1630</p> <p>No further meetings held.</p> <p>Audit evaluation now underway, with follow-up questionnaires going out to GPs, community pharmacies and patients. Issue regarding Ethics Committee</p>
<b>8. Facilities Master Plan</b>	<ul style="list-style-type: none"> <li>▪ Update presentation, highlighting progress to date. Summarised meetings to date with clinicians, with a high level summary for discussion. Focus is on resolving issues on the Chch Hospital campus.</li> </ul>
<b>9. Other Business</b>	<ul style="list-style-type: none"> <li>▪ List of consumers – Felicity to start list with those people who were originally nominated to the Council. To circulate for response and additions</li> <li>▪ 2010 – meeting times – continue last Monday of month, 1130-1330</li> <li>▪ Gloria raised discussion regarding the changes in personal and domestic home care delivery</li> </ul>
<b>10. Today</b>	
<b>11. Next meeting:</b>	<p><b>Monday 28 September 2009 1130 to 1330</b> (note: light refreshments will be available at 1115)</p> <p>Any agenda items please forward to Felicity Woodham – <a href="mailto:felicity.woodham@cdhb.govt.nz">felicity.woodham@cdhb.govt.nz</a></p>